

Palm Beach County HIV CARE Council
CARE Council Committee Meeting
Monday, September 28, 2015
Minutes

Members Present

Mary Jane Reynolds
Cecil Smith
Don Hilliard
Mary Kannel
Glenn Krabec
Denise St. Joy
Mitchell Durant
Quinton Dames
Kim Enright
Jeanette Tomici
Lilia Perez
Thomas McKissack
Shirley Samples
Vicki Tucci Krusel

CARE Council Staff

Shirley White

Support Staff

Lauren Neely
Anil Pandya

Grantee Staff

Geoffrey Downie
Shoshana Ringer
Frank Frank
Nadia Barreto-Najarro
Helene Hvizd
Anna Balla

New Members as of 09/22/2015

*Jesus Bautista
* Nicole Frederick
*Chris Dowden

Guests

Guillermo Sarria
Beatrice Manning
Patrice Huntley
Donna Sabatino

Marie Presmy
Mary Woodward
Mark White

Silvana Erbstein
Richardo Jackson
Ryanmarie Rice

***Appointment notices was not received timely, absence does not affect attendance record.**

I. The CARE Council Meeting was called to order at 2:33p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Mary Kannel made mention that Glenn Krabec wrote the Moment of Silence and thanked everyone for the work they do. Mary requested for Glenn Krabec to read the Moment of Silence.

Moment of Silence

*A moment of silence is observed in respect to the memory of
those individuals who have succumbed to aids
and those who are living with the disease. let us remember why
we are here today. let us have the strength to make the decisions that will*

improve the care of those we serve. let us be thankful for what we have accomplished to date.

- III. There were no excused absences.
- IV. **Motion** by Glenn Krabec, **second** by Thomas McKissack to accept the September 28, 2015 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. **Motion** by Shirley Samples, **second** by Denise St. Joy to accept the July 27, 2015 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** There was none.
- VII. **Public Comments:** There were none.
- VIII. **Educational Moment:** There was none.
- IX. **Standing Reports & Updates**
 - A. **Health Care Reform:** Geoff Downie gave a reminder that open enrollment starts November 1st. Geoff shared that at the Executive meeting, there was agreement to form an Ad hoc Committee to look at or analyze Part A's involvement in the Affordable Care Act.
 - B. **Legislature Updates:** Vicki Krusel stated there are no updates.
 - C. **CPP Updates:** Richardo Jackson mentioned the email sent out with a flyer for Faces of HIV event on October 2, 2015.
 - D. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant provided the ADAP/Patient Care/Preventions/Surveillance Report, ADAP Client Transition Plan and Part B Expenditure Report. Mr. Durant informed that the focus of the ADAP Transition Plan is to give the clients more accountability. Part B is somewhat behind on spending but will have a monitoring in November with the State and has assured them that money will be spent. The General Network and 4B just started in July 1st, so there's not much happening.
 - E. **Surveillance Report:** Mitchell Durant on behalf of Psyche Doe provided the Palm Beach Newly Reported Adult AIDS & HIV Report.
 - F. **Medicaid Report:** There is no local representative.
 - G. **PBC Housing Authority—Update on HOPWA:** Mark White gave a couple of updates on the HOWPA program. (too much background noise, I could not clearly hear Mark's report)
 - H. **Florida Statewide Consumer Advisory Group (CAG):** Denise St. Joy stated the C.AG. Retreat is considered a success, as there were 29 participants. Ms. St. Joy thanked everyone that supported and attended the Retreat.
 - I. **Part A Report:** Geoff Downie informed that his office is working on the grant application and the data management system. Geoff announced that on October 9th Nadia, Mitchell and Psyche Doe will be presenting at the GIS Symposium @ the PBC Convention Center.

- J. **Expenditure Report: Membership:** Frank Frank reported on the U.S. Conference on AIDS that he and Nadia attended on September 9. Frank stated he attended a couple of meetings on the future of Ryan White - there were discussion of elimination of Part D and combining it with Part C and bill proposal to cut back on funding. Base on this information, Frank suggested that we reach out to our local Congressman to keep funding because we are providing a valuable service. The grantees are now called recipients.
Expenditure – we are tracking a little below of where we should be, we at about 30% but should be more around 45%, however have reached out to agencies that are behind in reimbursements.
- K. **Membership:** Vicki Krusel reported Membership Committee has been busy and has proposed a recommendation for a new member.
- L. **LPAP:** Marie Presmy and Shoshana Ringer reported that the LPAP are working the EMA-prior authorization and LPAP SOCs to take to the Joint Medical & Support Services and QM Committees for review and finalization.

X. **Unfinished Business and General Orders:** There was none.

XI. **New Business**

A. **Endorsement of the Committee Recommendations:**

1. The Membership Committee recommends the approval of Patrice Huntley for membership to seat #32 of the CARE Council. **Motion carried.**
2. The Priorities and Allocations Committee recommends the approval of the GY 2016 Grant Application Budget. **Motion carried.**
3. The Priorities and Allocations Committee recommends the approval to establish an Ad hoc Committee to discuss Health Insurance changes. **This is not a voting item, no action taken.**
4. The Priorities and Allocations Committee recommends the approval of the GY 15 Funding Reallocations. **Motion carried.**
5. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Emergency Financial Assistance Service Delivery Model. **Tabled.**
6. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Food Bank/Home Delivered Meals Service Delivery Model. **Motion carried.**
7. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Housing Services Service Delivery Model. **Motion carried.**

8. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Legal Services Service Delivery Model. **Motion carried.**
9. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Mental Health Service Delivery Model. **Motion carried.**
10. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Peer Mentor Services Service Delivery Model. **Motion carried.**
11. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Medical Transportation Service Delivery Model. **Motion carried.**

XII. Other Business:

- A. Lauren Neely made a request for volunteers for a planning committee to plan the CARE Council Retreat. The committee would be facilitated by Lauren; volunteers are Don Hilliard, Mary Jane Reynolds, Thomas McKissack and Denise St. Joy.
Discussion ensued in reference to the sunshine law, Helen Hvizd clarified that when 2 or more CARE Council members are together, that is considered a meeting.

XIII. Announcements:

- A. Don Hilliard announced the Faces of HIV exhibit to be held on October 2, 2015 at the Palm Beach State College parking lot.

- VIII. **Adjournment:** With no further business, the CARE Council Meeting was adjourned at 3:42 p.m. at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved 10/26/2015 sw.